

Ministry of Defense of Ukraine
Yaroslav Mudryi National Law University
Military Law Institute

POLICY

**FOR ENSURING THE QUALITY OF EDUCATIONAL
ACTIVITIES AND HIGHER EDUCATION
OF THE MILITARY LAW INSTITUTE
YAROSLAV MUDRYI NATIONAL LAW UNIVERSITY**



Section I. Principles of the Quality Assurance Policy

1. General Provisions

1.1. The Quality Assurance Policy for Educational Activities and Higher Education at the Military Law Institute of Yaroslav Mudryi National Law University (hereinafter referred to as the Quality Assurance Policy) is aimed at implementing the mission of the Military Law Institute of Yaroslav Mudryi National Law University (hereinafter referred to as the MLI NLU) in the activities of the MLI NLU in order to ensure the effective functioning of the internal system of quality assurance in educational activities and higher education, organising, ensuring and implementing the educational process at a level that ensures the acquisition of high-quality modern education and meets the requirements defined by law, and the learning outcomes meet the requirements established by law and relevant educational standards and exceed the expectations of customers of educational services.

1.2. The quality of educational activities and higher education is one of the priority areas of strategic development of the MLI NLU. The quality assurance policy defines the organisational mechanisms that allow the integration of management, educational and analytical processes into a comprehensive system of continuous improvement, applies to all participants in the educational process and is mandatory for all persons involved in the functioning of the MLI NLU and the implementation of educational and professional programmes.

1.3. The quality assurance policy is implemented in the higher education system of Ukraine and regulates the processes of functioning at the MLI NLU integrated into the general system of strategic management of the security and defence sector of the internal quality assurance system of educational activities and higher education and ensures the relevant participation of the MLI NLU in the implementation of Ukraine's strategic course for integration into the Euro-Atlantic security space and NATO membership, in strengthening the necessary mutual trust, harmonising the quality assessment systems of higher education in Ukraine and the European Higher Education Area, developing international cooperation in the field of higher education and integrating the Ukrainian higher education system into the global educational space. The implementation of the Policy's requirements will ensure the formation of a sustainable educational environment capable of responding quickly and effectively to the challenges of the current security situation.

1.4. The quality assurance policy has been developed on the basis of the Constitution of Ukraine, the Laws of Ukraine "On Education", "On Higher Education", "On Military Duty and Military Service", the Regulations on Military Training Units of Higher Education Institutions, approved by Order of the Ministry of Education and Science of Ukraine and the Ministry of Defence of Ukraine No.

910/412 dated 15 August 2018, registered with the Ministry of Justice of Ukraine on 30 October 2018 under No. 1229/32681, Regulations on the peculiarities of the organisation of the educational process in higher military educational institutions of the Ministry of Defence of Ukraine, military educational units of higher education institutions, institutions of professional pre-higher military education, approved by order of the Ministry of Defence of Ukraine dated 15 February 2024 No. 120, registered with the Ministry of Justice of Ukraine on 26 March 2024 under No. 453/41798, Policies of the Ministry of Defence of Ukraine on ensuring the quality of professional military education, approved by the decision of the Minister of Defence of Ukraine dated 16 June 2025 No. 6521/y/10-2024, Regulations on the System for Analysing the Professional Activities of Graduates of Professional Pre-Higher Military Education Institutions, Higher Military Educational Institutions and Military Training Units of Higher Education Institutions, approved by Order of the General Staff of the Armed Forces of Ukraine No. 215 dated 7 September 2023, recommendations adopted in the European Education Area and implemented by the National Agency for Higher Education Quality Assurance (hereinafter referred to as NAHEQA), NAHEQA recommendations on the introduction of an internal quality assurance system, approved by the decision of NAHEQA (Minutes No. 6 dated 26.06.2019), other requirements of current legislation in the field of education and/or military service, regulatory and legal acts, other guiding (administrative) and organisational and methodological documents of the Cabinet of Ministers of Ukraine, the Ministry of Defence of Ukraine (hereinafter referred to as the MOU), the Ministry of Education and Science of Ukraine (hereinafter referred to as the MESU), NAHEQA, the Department of Military Education and Science of the Ministry of Defence of Ukraine (hereinafter referred to as the DMOU), the Commander-in-Chief of the Armed Forces of Ukraine (hereinafter referred to as the C-in-C of the AFU), the General Staff of the Armed Forces of Ukraine (hereinafter referred to as the GSU of the AFU), the Central Administration of Military Education and Science of the General Staff of the Armed Forces of Ukraine (hereinafter referred to as CAMES GSAF), taking into account the "Standards and Guidelines for Quality Assurance in the European Higher Education Area" (ESG), Joint Directive of NATO Strategic Commands "Education and Individual Training (E&ITD) 075-007", defined procedures and standards of NATO member countries in the field of education and training, Statute of the Yaroslav Mudryi National Law University, Regulations on the Military Law Institute Yaroslav Mudryi National Law University, Regulations on the Organisation of the Educational Process at the Military Law Institute Yaroslav Mudryi National Law University, orders of the Rector of the Yaroslav Mudryi National Law University Mudryi and the Head of the Military Law Institute National Law University named after Yaroslav Mudryi, etc. (Appendix 1), progressive experience in conducting educational activities in higher military educational institutions and military training units of higher education institutions in Ukraine, internal and external quality assurance in higher education institutions of various profiles, training of military specialists in NATO member states and the use of defence forces in repelling and deterring military

aggression by the Russian Federation against Ukraine, as well as their participation in international peace and security operations.

1.5. In the Quality Assurance Policy, the terms are used in the following meanings:

higher education – a set of systematic knowledge, skills and practical abilities, ways of thinking, professional, worldview and civic qualities, moral and ethical values, and other competencies acquired at a higher education institution in the relevant field of knowledge for a specific qualification at levels of higher education that are more complex than the level of complete general secondary education;

competence – a person's ability to successfully socialise, learn and carry out professional activities, which arises on the basis of a dynamic combination of knowledge, skills, abilities, ways of thinking, views, values and other personal qualities;

educational activity – the activity of the MLI NLU aimed at organising, ensuring and implementing the educational process in formal higher education, based on the systematic approach adopted by NATO;

educational process – a system of scientific, methodological and pedagogical measures aimed at developing the individual through the formation and application of their competencies;

formal education – education obtained through educational programmes in accordance with the levels of education, fields of knowledge, specialities (professions) defined by law, and which requires students to achieve the learning outcomes of the relevant level of education defined by educational standards and to obtain qualifications recognised by the state;

quality of higher education – compliance of the conditions for conducting educational activities and learning outcomes with the requirements of legislation and standards of higher education, professional and/or international standards, as well as the needs of stakeholders and society, which is ensured through the implementation of internal and external quality assurance procedures;

quality of educational activities – the level of organisation, provision and implementation of the educational process, which ensures that individuals receive a quality education and meets the requirements established by legislation and/or the contract for the provision of educational services.

1.6. The Quality Assurance Policy is based on a holistic approach to education and training, where individual training is a prerequisite for collective effectiveness in performing tasks, therefore individual and collective training are considered as a closely interrelated continuum. Consequently, the educational process at the MLI NLU is characterised by the integration of academic training with professional and practical components, which requires a harmonious combination of theoretical knowledge, practical skills and moral and psychological readiness to perform tasks in difficult conditions, the ability to individually and collectively solve complex specialised tasks in the field of law with an

understanding of the nature and content of legal institutions, as well as the limits of legal regulation of various social relations. This education system is based on the synergy of simultaneous training of professional military personnel and lawyers and is aimed at developing in students a high ability to make quick decisions, act in conditions of uncertainty, take responsibility and effectively manage subordinates, carry out successful legal activities during and after their military career, etc.

1.7. The quality of military education is directly linked to national interests and the defence capability of the state, as well as to national approaches to education and training, which require the content of educational activities to be aligned with contemporary challenges and threats, and the management of the educational process to be made more effective at all levels. Therefore, the mission of the Quality Assurance Policy is to develop a system for ensuring the quality of educational activities and higher education in accordance with the needs of the Ministry of Defence of Ukraine, operational compatibility with the armed forces of NATO member states, and the requirements of Ukrainian legislation. This mission involves the implementation of effective management of the quality assurance system for educational activities and higher education, which is results-oriented and complies with national education standards, NATO standards, and also leads to the continuous development of professional skills and leadership qualities of military personnel, the formation of a new generation of officers with high moral and combat qualities, psychologically stable, educated in the historical traditions of the Ukrainian people, patriots and conscious defenders of Ukraine. The mission is based on the focus of the MLI NLU on the continuous improvement of the educational process, the introduction of innovative approaches to education and the development of critical thinking, which allows for the training of officer leaders who are ready to perform complex and responsible tasks, highly professional, trained and motivated military lawyers with an exemplary level of:

- national and patriotic consciousness;
- readiness to demonstrate leadership qualities in everyday activities and combat conditions;
- ability to perform practical tasks in their position, practical work with standard weapons and military equipment, including in high-intensity combat conditions;
- ability to take responsibility, independently and promptly make informed decisions in accordance with the situation at hand;
- personal military discipline and the state of military discipline in the subordinate unit;
- self-motivation for military service;
- ability to think creatively;
- ability to exercise one's rights and responsibilities as a member of society; awareness of the value of a civil (free democratic) society and the need for

its sustainable development, the rule of law, human and civil rights and freedoms in Ukraine;

- awareness of the leading role in society, which resolutely opposes unprovoked armed aggression, of a soldier-lawyer who, side by side with their indomitable compatriots, unwaveringly and with the highest level of legal awareness, fighting for a sovereign and independent, democratic, social and legal state, taking an active personal part in strengthening the Euro-Atlantic security space;
- other personal qualities, general and professional competencies that meet the current requirements of legislation and professional qualification standards, as well as modern and future challenges and threats.

2. Principles of Quality Assurance Policy

2.1. The quality assurance policy of the MLI NLU is based on the principles of result orientation, efficiency, transparency and accountability, continuous improvement, innovation, transformational leadership, academic integrity, human-centredness, orientation towards the needs of students ("student-centredness"), internationalisation, compliance of educational and professional programmes and processes with best practices adopted in NATO member states, and continuity.

Results-oriented approach – clear definition of the goals and objectives of the educational process, regular assessment of the learning outcomes of students and the effectiveness of the work of scientific and pedagogical staff for the continuous improvement of the educational process.

Efficiency – rational use of resources, including optimisation of the educational activities of the MLI NLU according to the criteria of educational quality and cost reduction.

Transparency and accountability – openness and willingness to cooperate with stakeholders, reporting and providing information related to educational activities; openness of all processes of ensuring the quality of educational activities and higher education, which is ensured through the availability of information about educational programmes, the results of continuous monitoring of the educational process and regular institutional audits of the education system; clear definition of the responsibilities of managers, scientific and teaching staff and other participants in the educational process for the results of their activities and compliance with educational standards; transparency of decision-making processes.

Continuous improvement – regular analysis of the results of monitoring and evaluation of the quality of education in order to make the necessary adjustments to educational and professional programmes, teaching and learning methods, material and technical resources, other types of educational support, etc.

Innovation – continuous introduction of the latest technologies and teaching methods to ensure that education meets modern requirements.

Transformational leadership – support for innovation, adaptation to new challenges, which contributes to the development of leadership qualities in scientific and pedagogical workers and students; the ability to interact, motivate, make decisions, manage and lead a team to accomplish tasks.

Academic integrity – preventing any form of cheating, fraud, intellectual property theft, corruption or other forms of unethical behaviour in educational and scientific activities; encouraging the free exchange of ideas and information, which promotes cooperation and creativity.

Human-centredness – maintaining an academic culture to ensure the comprehensive development of participants in the educational process, taking into account their individual characteristics, abilities, interests, needs and opportunities; willingness to selflessly apply the acquired competencies in the field of public service.

Focus on the needs of learners ("student-centredness") – giving priority to the needs and interests of learners when organising educational activities, including the implementation of individual educational trajectories.

Internationalisation – integration into the international education and science system, orientation towards the European value system and implementation of an appropriate education quality management system; development of cooperation with international partners (primarily NATO member states), exchange of experience, participation in joint training and projects, which contributes to raising the level of professional military education, expanding opportunities for students and scientific and pedagogical workers, enhancing the authority of Ukrainian professional military education in the international arena, and strengthening the Euro-Atlantic security space thanks to the unique experience and active professional activities of graduates of the MLI NLU .

Alignment of educational programmes and processes with the best practices of NATO member countries – use of modern Euro-Atlantic approaches and standards at the MLI NLU to improve the quality of training for military specialists.

Continuity – continuous improvement of all aspects of the educational process based on analysis of results, feedback and implementation of changes. The MLI NLU is constantly developing its educational base and methodological expertise to ensure the effective application of Bloom's taxonomy and a comprehensive system of its elements (knowledge, understanding, application, analysis, evaluation and synthesis), as well as the coordination of the necessary levels of knowledge with appropriately selected and applied teaching methods.

2.2. Based on the above principles, the Quality Assurance Policy establishes the foundations for:

- ensuring internal organisational procedures and processes for quality assurance in educational activities and higher education;
- the formation of quality criteria for higher education and a system for its assessment based on international standards;

- the formation of a system for managing processes and procedures for ensuring the quality of educational activities and higher education;
- the participation of educational structural units, the management of the MLI NLU and participants in the educational process in the implementation of quality assurance measures;
- practical implementation of innovative pedagogical, information, information and telecommunications, virtual and other modern technologies in the educational process;
- combating academic fraud and plagiarism;
- prevention of manifestations of intolerance or discrimination against students and scientific and pedagogical workers;
- involving stakeholders in quality assurance;
- integration of scientific and educational activities of the MLI NLU and effective use of scientific research results in the educational process;
- ensuring the personal development and creative self-realisation of scientific and pedagogical workers and students.

3. Objectives of the Quality Assurance Policy

3.1. The objectives of the Policy for ensuring the quality of educational activities and higher education at the MLI NLU are primarily determined by the objectives set out in the policy of the Ministry of Defence of Ukraine for ensuring the quality of professional military education, the implementation of which will contribute to strengthening Ukraine's defence capabilities and enhancing the international prestige of its military education.

3.2. The main objectives of the Quality Assurance Policy are:

- ensuring the quality of educational activities and higher education at all levels (institutional, departmental, teaching);
- covering all key aspects of the educational process; improving the quality of higher education and integrating Ukrainian military education into the military education systems of NATO and European Union member states through the participation of the MLI NLU in international exchange programmes, cooperation with leading military educational institutions in other countries, and the implementation of NATO standards for the quality of professional military education, which is integrated into the state education system;
- managing the quality of higher education;
- developing and updating the regulatory and methodological framework for ensuring the quality of educational activities and higher education;
- ensuring the quality of the educational process (quality of teaching, quality of the educational environment, satisfaction of students with the teaching activities of scientific and pedagogical staff, satisfaction of teachers with working

conditions, quality of educational and professional programmes and educational programmes of professional military education);

- ensuring the quality of the conditions of the educational process (personnel, material and technical, information and other support, professional development of scientific and scientific and pedagogical staff);

- ensuring the quality of the results of the educational process (the success of students, the level of development of general and professional competencies);

- organising and conducting ongoing monitoring and assessment of the quality of educational activities and higher education at MLI NLU through regular internal inspections and external audits, analysis of the results of surveys of students and academic staff, as well as monitoring the compliance of educational and professional programmes with the requirements of governing documents;

- using the results of monitoring to improve educational and professional programmes, the content of educational components, the educational process, as well as to improve the qualifications of scientific and pedagogical staff and update the material and technical base;

- promoting the professional development of scientific and pedagogical staff by providing access to modern teaching methods, educational materials and scientific research, organising systematic professional development, participation in national and international conferences, seminars and exchange programmes, collective training events for troops (forces), testing of weapons and military equipment, which contributes to improving the quality of teaching and the relevance of educational and professional programmes;

- laying the groundwork for providing the MLI NLU with a modern material and technical base, including updating teaching and laboratory equipment, teaching and methodological resources, and ensuring access to modern information resources, creating and integrating modern simulators, simulators, training complexes, as well as the development of the infrastructure of the MLI NLU in order to provide students with practical skills in conditions that are as close as possible to real (combat) conditions;

- combining education, science and innovation to ensure the growth of scientific, scientific-technical and innovative activities at the MLI NLU , which will contribute to the development of the Security and Defence Forces of Ukraine, including support for scientific projects, the participation of students and scientific and pedagogical staff in scientific work, ensuring access to modern innovative laboratories and scientific databases, the introduction of new technologies, the results of scientific research and innovative projects into the educational process;

- the introduction of mechanisms to ensure academic integrity, including monitoring compliance with ethical standards in the educational process and preventing plagiarism, which serve to raise awareness among students and scientific and pedagogical workers of the importance of academic integrity and compliance with it as the basis for quality education.

4. Quality assurance system

4.1. The system for ensuring the quality of educational activities and higher education at MLI NLU (Quality Assurance System) is a set of conditions, procedures and measures that ensure the effectiveness of educational and management processes that directly affect the quality of learning outcomes for students, ensure the formation of key competencies, and contribute to the comprehensive development of their personalities.

4.2. The Quality Assurance System implemented at the MLI NLU aims to ensure the high quality of all components of the educational process and its compliance with the above requirements, to form a culture of quality education as the basis for the competitiveness of the MLI NLU at the national and international levels, the continuous professional and academic development of all participants in the educational process, ensuring an adequate level of quality of educational and professional programmes, their continuous improvement in accordance with the current needs of the Armed Forces of Ukraine, customers, stakeholders and NATO standards, and strengthening the trust of society and international partners.

4.3. The quality assurance system is focused on the implementation of the strategic development tasks of the MLI NLU , reflects its image policy, and is aimed at the comprehensive and conscious mastery of European academic values by all participants in the educational process, the formation of mutual trust and cooperation, continuous improvement of the content, methods and means of training, and improvement of the conditions and standards of educational and professional training of military specialists.

4.4. The quality assurance system, as an internal quality assurance system, is part of the national education quality assurance system and forms the basis for the transparency and accountability of the academic system of the MLI NLU within the national quality assurance system. The tasks of the quality assurance system are carried out through the implementation of the following measures:

- internal monitoring of the state (level) of educational activities (by reviewing teaching and methodological documentation, distance learning materials, analysing stakeholder feedback, attending classes, surveying participants in the educational process, etc.);
- coordination of the work of the educational, educational and scientific, and educational and methodological departments of the MLI NLU (departments, laboratories, divisions, branches) involved in educational activities in the direction of improving and enhancing the quality of training, retraining and professional development of specialists;
- developing drafts of governing (regulatory) and organisational and methodological documents of the MLI NLU aimed at ensuring the quality of education, organising their approval with internal and external stakeholders, discussing and adopting them by collegial management bodies and making

advisory decisions (Academic Council of the Military Law Institute of the National University of Ukraine, department meetings) and submitting them for approval to the head of the Military Law Institute of Yaroslav Mudryi National Law University;

- interaction with external stakeholders (customers, military authorities (hereinafter referred to as MA), military units (subdivisions, formations), state authorities, public and industry associations, etc.) in order to ensure and improve the quality of educational activities and higher education;

- cooperation with foreign partners (educational institutions, military and law enforcement agencies, enterprises, institutions, organisations, associations, etc.) in the development of educational activities at the MLI NLU, the acquisition of international experience and language skills necessary for professional activities by students and other participants in the educational process;

- monitoring the implementation of the experience of the Ukrainian Armed Forces by the relevant educational (educational and scientific) departments of the MLI NLU (departments, research laboratories) based on the analysis of combat documents (combat orders, combat directives, combat reports, combat logs, combat maps and diagrams, etc.) and related analytical information obtained from the Armed Forces and military units (subdivisions, formations);

- organising and conducting targeted measures to improve the quality of educational activities – conferences, meetings, seminars, symposiums, instructional and methodological classes, etc. with the involvement of all participants in the educational process, internal and external stakeholders;

- processing of open materials on external quality assurance in higher education institutions in Ukraine (including higher military educational institutions and military training units of higher education institutions); formed based on the results of accreditation of educational and professional programmes by the National Agency for Higher Education Quality Assurance and other external independent institutions for quality assurance in education, ensuring that the results of this study are taken into account in the organisation and implementation of the educational process at the MLI NLU by the structural units involved in this;

- processing the results of external quality assurance of education at the MLI NLU, formed during accreditation examinations of educational and professional programmes, audits of educational programmes, monitoring of the state (level) of educational activities by monitoring groups of the Central Military Education Department of the General Staff of the Armed Forces of Ukraine, targeted measures (inspections, consultations) the Main Inspectorate of the Ministry of Defence (hereinafter referred to as the MIMD), customers, MCA , other external stakeholders, institutional audit of professional military education;

- participation in targeted measures (meetings, seminars, conferences, etc.) conducted by national and foreign authorities in the field of education and science, institutions for external quality assurance in education, MCA and other military organisations, etc.;

- interaction with the DME of the Ministry of Defence, the CMESD GS of AFU and customers regarding the approval of guiding (regulatory) and organisational and methodological documents on ensuring the quality of military education and obtaining advisory (methodological) assistance from them on improving the quality of educational activities;

- organising, coordinating and implementing other targeted measures aimed at ensuring and improving the quality of educational activities and higher education.

4.5. The quality of educational activities and higher education is ensured by entities divided into external (national (state) bodies (institutions) for consulting, assessment, inspection and verification of educational activities; international (inter-national) institutions for auditing and expert assessment of the state and quality of military education; authorised state bodies, their subdivisions, commissions and working groups for assessing the educational process and the quality of military education) and internal entities.

4.6. The internal quality assurance system is built on the principles of hierarchy, functionality and subordination to management (command) within the autonomy of the MLI NLU and taking into account the restrictions established by the Laws of Ukraine "On Education" and "On Military Duty and Military Service", regulatory and legal acts and other guiding documents of the Ministry of Defence, orders and directives of the General Staff of the Armed Forces of Ukraine and the General Staff of the Armed Forces of Ukraine. Internal entities involved in quality assurance of educational activities and higher education include:

- the head of the MLI NLU– overall organisation and coordination of the functioning of the Quality Assurance System;
- Deputy Head of the Institute for Moral and Psychological Support – Head of the Moral and Psychological Support Group – forming the proper motivation for learning in students, as well as coordinating the work of departments directly involved in ensuring the functioning of the Quality Assurance System, and providing informational, psychological, social and other support to students (as an integral part of ensuring the quality of educational activities);
- Academic Council of the MLI NLU– planning development strategies and approving regulatory and other guiding and organisational and methodological documents for internal quality assurance of educational activities;
- Heads of structural units of the MLI NLU , which directly organise and conduct educational activities for the training, retraining and advanced training of military specialists and other students (departments, etc.) – organisation of the direct implementation of quality teaching, preparation of working programmes for academic disciplines and their content, the formation of qualitatively different educational and methodological support for the educational process, interaction with customers (employers) and other stakeholders, their involvement in the organisation and implementation of the educational process, the introduction of

advanced teaching and learning methods and techniques, the conduct of control measures to assess the quality of learning material assimilation, the direct introduction into the educational process of the experience of applying the defence forces, procedures and standards of NATO member states, etc.;

- scientific and pedagogical workers – direct implementation of educational activities, preparation of information and methodological support for the educational components (academic disciplines) assigned to them, implementation of distance learning technologies, preparation and submission of proposals to improve the quality of training of military specialists and other students at the Military Law Institute of Yaroslav Mudryi National Law University, introduction of experience in the use of defence forces in the educational process;

- Department for Quality Assurance in Educational Activities and Higher Education – monitoring the state (level) of educational activities and the educational process, implementing stakeholder requirements in the educational process, organising and conducting consultations (seminars, meetings, training sessions) to improve training courses and the content of educational components, organising internal and external reviews of educational and professional programmes and their teaching and methodological support, ensuring compliance with academic integrity and maintaining a vector focused on the needs of students (student-centred learning), coordination of the activities of structural units regarding internal quality assurance of educational activities and higher education, interaction with institutions for external quality assurance of education (including in the direction of licensing educational activities and accreditation of educational and professional programmes), implementation of international academic mobility of participants in the educational process, study and implementation in the educational process of procedures and standards of NATO member states, combat experience of the armed forces of other countries, coordination of the formation of language competences in students; organising and coordinating the preparation of information and teaching materials for educational activities in all educational and professional programmes (publishing and reviewing methodological guidelines, recommendations, teaching aids and textbooks, lecture notes), holding scientific and methodological conferences (meetings), periodic assessment, certification and professional development of scientific and teaching staff;

- the training department – compiling and implementing timetables for classes and other educational activities, determining and distributing the teaching load, developing a schedule for the educational process and monitoring its implementation, monitoring attendance at classes;

- selection committee – organisation and conduct of competitive selection of applicants, conduct of professional and psychological selection, verification of applicants' physical fitness, evaluation of the results of external independent assessment (national multi-subject test) and other entrance examinations, forming rating lists and making decisions on recommendations for admission, ensuring the transparency and openness of competitive selection procedures;

- collegial bodies of structural units (department meetings, commissions, working groups on the organisation and implementation of the educational process, project groups for the development and support of educational and professional programmes, etc.) – preparation and discussion of organisational and methodological documents, measures for the implementation and improvement of the educational process, results and academic performance of students, etc.;
- research laboratory – organisation of the combination of training and research in the educational process, involvement of students in scientific (research) work;
- support units – technical support and logistical support for educational activities;
- direct superiors (commanders) of students (heads of training courses, course officers) – ensuring the participation of subordinate personnel in the educational process, compliance with military discipline, etc.;
- immediate superiors (commanders) of students from among the students themselves (commanders of training groups, departments) – organisation of student participation in the educational process, promotion of their individual and collective educational needs;
- self-government bodies of students and other participants in the educational process (cadet council, sergeant council) – protecting and supporting the ideas and proposals of students, direct participation in the process of ensuring the quality of educational activities;
- organisations (associations) of customers, graduates of military educational institutions and military training units of higher education institutions, other collegial bodies (associations) of external stakeholders – providing comments and proposals on the forms and content of educational activities, implementing policies for internal quality assurance in education, reviewing educational and professional programmes and providing feedback on them.

4.7. The distribution of functions and powers between internal higher education quality assurance entities is carried out in accordance with the governing, regulatory, and organisational and methodological documents of the MLI NLU, taking into account the requirements of these Regulations and other regulatory documents that set out requirements for the Quality Assurance System.

4.8. The assessment of the Quality Assurance System for its compliance with the requirements for the higher education quality assurance system approved by the NAQA is carried out by the National Agency for Higher Education Quality Assurance or independent institutions of higher education quality assessment and assurance accredited by it, upon the recommendation of the MLI NLU, in accordance with the procedure established by the current legislation of Ukraine.

5. Quality Management System

5.1. To ensure a high level of educational activity and higher education, a quality management system for educational activity and higher education at MLI NLU (hereinafter referred to as the Quality Management System) has been introduced, which is aimed at the continuous improvement of educational activity and higher education in the context of change and new challenges.

5.2. The Quality Management System for Education and Higher Education at MLI NLU (hereinafter referred to as the Quality Management System) is a coordinated activity that consists of managing the educational process and monitoring its progress in order to establish the quality of the results achieved and includes: planning, control, quality assurance and improvement.

5.3. The quality management system defines the organisational structure, responsibilities, processes, procedures and resources. The quality management system documents describe in detail the policy in the field of quality assurance of military legal education, its external and internal assurance system, objectives, organisational structure, powers and responsibilities.

5.4. The quality management system established at MLI NLU ensures a high level of higher education, is based on a mechanism of continuous improvement, complies with NATO standards, covers all aspects of MLI NLU's educational activities, from identifying and meeting the needs of stakeholders to planning the educational process, introducing best practices, modern technologies and teaching methods, implementing, monitoring and reviewing educational and professional programmes.

5.5. The quality management system defines the requirements for: the organisational and staffing structure of the department responsible for ensuring the quality of educational activities and higher education, the main criteria for assessing the quality of educational and professional programmes, the professional qualifications of scientific and teaching staff, material and technical support, scientific, scientific and technical, and innovative activities.

5.6. Compliance with the responsibility allocation matrix (RACI: Responsible, Accountable, Consulted, Informed) contributes to greater transparency and efficiency in the implementation of quality management processes and procedures (Appendix 2). The use of RACI in the quality management system and in the educational planning processes of the MLI NLU ensures the systematic development, evaluation and improvement of educational and professional programmes; contributes to the process of continuous improvement by assigning responsibility for updating programme content, quality control and processing feedback from stakeholders ; helps the MLI NLU maintain

high standards of education and manage processes at the MLI NLU effectively and efficiently.

5.7. The main responsibility for ensuring the quality of educational activities and higher education lies with the head of the MLI NLU. All parties involved in the educational process contribute to the continuous improvement of its quality.

5.8. Methodological support in the implementation of the Policy and the functioning of the Quality Assurance System at the MLI NLU is provided by the Department of Quality Assurance in Educational Activities and Higher Education, whose mission is to promote a culture of quality based on critical thinking and strategic planning.

5.9. Ensuring the quality of educational activities and higher education is a task for the entire staff of the MLI NLU and all its structural units, and each of them shares responsibility for the quality of the MLI NLU's educational activities within the scope of their powers. The ultimate goal of all internal quality assurance procedures is to review (if necessary) and improve professional military education courses, educational and professional programmes. These processes involve the participation of scientific and pedagogical staff, higher education students and employers.

5.10. The responsibilities and powers of all participants in the educational process in terms of ensuring the quality of educational activities and higher education are defined by these Regulations and the Regulations on the system of internal quality assurance of educational activities and the quality of military education at the Military Law Institute of Yaroslav Mudryi National Law University.

Section II. Strategy for the implementation of the Quality Assurance Policy

1. Implementation of the Quality Assurance Policy

1.1. Strategy for implementing the Quality Assurance Policy for educational activities and higher education at the Military Law Institute of Yaroslav Mudryi National Law University (hereinafter referred to as the Strategy) is a long-term, qualitatively defined direction for the development of the Institute with the aim of meeting the current and anticipated needs of consumers and customers of educational services in terms of the set of properties and characteristics of the services provided by Military Law Institute of Yaroslav Mudryi National Law University.

1.2. The objectives of the Strategy are: to define and specify the content of procedures for quality control of educational activities and higher education; to ensure that the educational activities of the Military Law Institute of Yaroslav Mudryi National Law University comply with national licensing conditions for the provision of educational services, as well as state, European and international educational standards; to monitor the resources for ensuring the educational process at the Military Law Institute of Yaroslav Mudryi National Law University; to analyse the state of the information system in terms of its effectiveness for managing the educational process; to ensure the correlation of the tasks of the internal quality assurance system for educational activities and higher education at MLI NLU with the procedures for external quality assurance of higher education in Ukraine; to develop and continuously improve the information systems of MLI NLU; introducing a self-analysis mechanism as an integral component of the sustainable development of the MLI NLU, ensuring and improving the quality of educational activities and higher education, its compliance with international standards, and forming a culture of quality at the MLI NLU as the basis for the competitiveness of the MLI NLU and its graduates.

1.3. The main tasks of the Strategy are: distribution of responsibilities among the structural units of the MLI NLU in the functioning of the internal quality assurance system for educational activities and higher education; expertise and ongoing monitoring of educational and professional programmes; organisation and conduct of research on target groups of applicants, military education seekers, scientific and pedagogical workers, graduates, and customers; ensuring the publicity of information about educational programmes, degrees of higher and professional military education, and qualifications of the MLI NLU; development and implementation of regulatory documents on the quality of higher education in the educational process; development of recommendations for improving the quality of educational activities and higher education; monitoring and management of the resource potential of the MLI NLU; ensuring the professional development of scientific and pedagogical staff.

1.4. The policy of ensuring the quality of educational activities and higher education at the MLI NLU is implemented by fulfilling the requirements of documents on ensuring the quality of education and:

- integration of quality objectives and principles into the educational process at all levels of management;
- approving quality assurance procedures that regulate the development, implementation, monitoring and review of educational and professional programmes;
- involving all structural units, academic staff, students, employers and customers in quality assurance;
- continuous improvement of the internal quality assurance system in accordance with changes in legislation and current challenges.

2. Control and monitoring of the implementation of the Quality Assurance Policy

2.1. Control and monitoring of the implementation of the Quality Assurance Policy is carried out through:

- monitoring the quality of educational and professional programmes;
- monitoring compliance with academic integrity;
- verifying the state of material and technical support for the educational process;
- rating assessment of students and scientific and pedagogical staff;
- annual self-analysis of educational and professional programmes;
- monitoring compliance with educational standards;
- tracking the effectiveness of the implementation of combat experience and NATO standards.

2.2. To ensure the implementation of the Quality Assurance Policy at the MLI NLU, a system for monitoring and evaluating the results of the MLI NLU's activities using Key Performance Indicators (KPIs) is being introduced. KPIs are determined in accordance with the standards and procedures of the national higher education quality assurance system, the recommendations of the National Agency for Higher Education Quality Assurance (NAHEQA) and the requirements of NATO Strategic Command Joint Directive "Education and Individual Training (E&ITD) 075-007".

2.3. Key performance indicators (KPIs) (Appendix 3) have been developed to ensure objective measurement of the results of educational activities and the training of legal specialists in the military sphere.

2.4. KPIs are a tool for systematic monitoring and evaluation that allows:

- verify compliance with the standards of the national education quality assurance system and NATO standards;
- identify strengths and weaknesses in the educational process in a timely manner and implement measures to improve them;
- uphold the principles of transparency, accountability and academic integrity;
- ensure that sound management decisions are made on the basis of reliable data.

2.5. The implementation and regular analysis of KPIs is an integral part of the internal quality assurance system for educational activities and higher education at MLI NLU and an integral part of the process of continuous improvement in accordance with international standards.

2.6. MLI NLU identifies and systematically monitors performance indicators and key performance indicators in order to reflect progress in achieving educational outcomes or tasks, as well as to take into account possible future changes in educational methods or processes. Key performance indicators reflect the results of academic and other educational activities, while performance indicators identify achievements based on specific data, providing management with additional tools for strategic decision-making.

2.7. Monitoring and evaluation of learning outcomes is carried out in accordance with the Regulations on the Organisation of the Educational Process at the Military Law Institute of Yaroslav Mudryi National Law University.

3. Feedback and continuous improvement mechanisms

3.1. The feedback system at the Military Law Institute of Yaroslav Mudryi National Law University is the basis for the cyclical improvement of educational activities in accordance with the accepted PDCA (Plan – Do – Check – Act) model. All subjects of the educational process, in particular students, scientific and pedagogical workers and scientific workers, commanders (heads) of subdivisions, representatives of customers and partners are involved in providing qualitative and quantitative feedback.

3.2. The participation of representatives of combat units in which graduates serve is particularly important, as it allows for an objective assessment of the practical effectiveness of the educational process and the rapid adaptation of the content of training to the real conditions of service.

3.3. The sources (objects) of feedback are:

- students – through regular anonymous surveys, questionnaires, focus groups, personal interviews, meetings with representatives of the cadet self-government and through electronic platforms for receiving suggestions, complaints and other forms of comprehensive support;
- scientific, pedagogical and research staff – through reporting, discussions at departmental meetings, Academic Council meetings, as well as through internal monitoring activities, including surveys;
- external stakeholders (customers, other public authorities) – through round tables with customers, meetings with graduates, participation in conferences, processing of feedback (reviews) and results of questionnaires (surveys) on the content of educational and professional programmes and the quality of graduate training;
- external education quality assurance bodies – based on recommendations from the National Agency for Higher Education Quality Assurance, the Ministry of Education and Science, the Higher Education Quality Assurance Department of the Ministry of Education and Science, the Central Military Education Department of

the General Staff of the Armed Forces of Ukraine, the State Military Education Department, etc.

3.4. Analysis and use of feedback mechanisms is carried out in the following ways:

- the collected data (information) is systematised and analysed by the relevant structural units and responsible persons (guarantors of educational and professional programmes, department heads, etc.);
- the results of the analysis are discussed by collegial bodies to develop specific proposals;
- based on the discussions, informed decisions are made regarding changes to educational and professional programmes, teaching and learning methods, assessment criteria, material and technical support, and other aspects of educational activities;
- The effectiveness of the changes implemented is monitored through further cycles of monitoring and feedback for continuous improvement of the quality of education.

3.5. The implementation of feedback mechanisms and the improvement of educational activities are entrusted to the Department for Quality Assurance in Educational Activities and Higher Education., the training department, collegial management and advisory bodies, working bodies (groups, commissions), and departments of the MLI NLU.

4. Periodic review of the Quality Assurance Policy

4.1. The Quality Assurance Policy is reviewed at least once a year, and more often if necessary – in the event of significant changes in Ukrainian legislation, recommendations of the National Agency for Higher Education Quality Assurance, recommendations of NATO, or for prompt response to internal challenges of the MLI NLU based on the results of surveys, inspections, etc.

4.2. The results of the review of the Quality Assurance Policy shall be formalised in proposals to the Academic Council of the MLI NLU regarding the need for changes and shall be approved by order of the head of the MLI NLU .

4.3. A fundamental element of the system of continuous improvement of the educational process is the cycle of reviewing the quality assurance of educational activities and higher education at the MLI NLU. It provides a systematic approach to the assessment, analysis and correction of all aspects of educational activities, ensuring their compliance with modern requirements and standards. This cycle includes the following key stages and mechanisms:

- analysis of educational and professional programmes is carried out to identify their strengths and weaknesses that need improvement;

- an annual internal review of the Quality Assurance System is organised in the format of an internal assessment of the functioning of the entire system at the level of the MLI NLU and its individual structural units;
- preparation of an annual report on the quality assurance of educational activities and higher education, which reflects the overall state and dynamics of progress in accordance with educational standards;
- participation in external accreditation events for educational and professional programmes offered by the MLI NLU, which is an independent assessment of compliance with national and international regulatory and legal acts;
- determining and monitoring relevant cost-effectiveness ratios (CERs) for an objective assessment of progress in achieving goals related to the quality of educational activities and higher education. CERs are used to measure the effectiveness of the educational process, learning outcomes, stakeholder satisfaction, etc.;
- conducting a survey of all participants in the educational process regarding their level of satisfaction with the quality of educational activities and higher education, learning and service conditions, opportunities for professional growth, as well as the general moral and psychological climate at the MLI NLU;
- systematic monitoring of the quality of teaching, professional competencies and methodological skills of scientific and pedagogical staff;
- regular review and updating of internal regulatory documents governing educational activities and quality assurance processes.

4.4. The departments responsible for implementing the cycle are the Department for Quality Assurance in Educational Activities and Higher Education, the departments, the training department and the research laboratory, and the departments of the MLI NLU.

Section III. Final provisions

1.1. These Regulations are approved by the Academic Council of the MLI NLU and are put into effect by order of the head of the MLI NLU.

1.2. Amendments and additions to these Regulations shall be made and approved by the Academic Council of the MLI NLU in the same manner as the Regulations themselves.

List of regulatory and legal acts and other documents on ensuring the quality of educational activities and higher education

1. Constitution of Ukraine.
2. Law of Ukraine "On Education".
3. Law of Ukraine "On Higher Education".
4. Law of Ukraine "On Scientific and Scientific and Technical Activities".
5. Law of Ukraine "On Military Duty and Military Service".
6. List of fields of knowledge and specialities for which higher education is provided, approved by Resolution of the Cabinet of Ministers of Ukraine No. 266 of 29 April 2015.
7. Licensing requirements for educational activities, approved by Resolution of the Cabinet of Ministers of Ukraine No. 1187 of 30 December 2015.
8. The concept of transforming the military education system, approved by Resolution of the Cabinet of Ministers of Ukraine No. 1410 of 15 December 1997.
9. Procedure for military training of Ukrainian citizens under the reserve officer training programme, approved by Resolution of the Cabinet of Ministers of Ukraine No. 48 dated 1 February 2012.
10. Procedure for the professional development of teaching and research staff, approved by Resolution of the Cabinet of Ministers of Ukraine No. 800 of 21 August 2019.
11. Instructions on the organisation of military training for Ukrainian citizens under the reserve officer training programme, approved by Order of the Ministry of Defence of Ukraine and the Ministry of Education and Science of Ukraine dated 14 December 2015 No. 719/1289, registered with the Ministry of Justice of Ukraine on 31 December 2015 under No. 1678/28123.
12. Regulations on military training units of higher education institutions, approved by order of the Ministry of Education and Science of Ukraine and the Ministry of Defence of Ukraine dated 15 August 2018 No. 910/412, registered with the Ministry of Justice of Ukraine on 30 October 2018 under No. 1229/32681.
13. Regulations on the specifics of the organisation of the educational process in higher military educational institutions of the Ministry of Defence of Ukraine, military training units of higher education institutions, and institutions of pre-higher military education, approved by Order of the Ministry of Defence of Ukraine dated 15 February 2024 No. 120, registered with the Ministry of Justice of Ukraine on 26 March 2024 under No. 453/41798.
14. Instructions for planning and accounting for the activities of scientific and pedagogical (pedagogical) employees of higher military educational institutions (military educational units of higher educational institutions, training centres of the Armed Forces of Ukraine), approved by order of the Ministry of Defence of Ukraine, Ministry of Education and Science of Ukraine dated 8 May 2002, No. 155/291, registered with the Ministry of Justice of Ukraine on 27 May 2002 under No. 452/6740.

15. Instructions on the organisation and conduct of military-professional orientation of citizens of Ukraine and admission to institutions of pre-higher military education, higher military educational institutions, military training units of higher education institutions and scientific institutions in the system of the Ministry of Defence of Ukraine, approved by order of the Ministry of Defence of Ukraine dated 16 July 2024 No. 479, registered with the Ministry of Justice of Ukraine on 21 August 2024 under No. 1285/42630.

16. The procedure for organising and conducting military internships, training, production, repair, shipbuilding and other types of practical training for cadets and students of higher military educational institutions, military training units of higher education institutions and institutions of pre-higher military education, approved by Order of the Ministry of Defence of Ukraine dated 12 January 2024 No. 23, registered with the Ministry of Justice of Ukraine on 30 January 2024 under No. 155/41500.

17. Features of expulsion, reinstatement and transfer of cadets, students and adjuncts of professional pre-higher military education institutions, higher military educational institutions, military training units of higher education institutions and scientific institutions in the system of the Ministry of Defence of Ukraine, approved by Order of the Ministry of Defence of Ukraine dated 31 December 2024 No. 877, registered with the Ministry of Justice of Ukraine on 12 February 2025 under No. 217/43623.

18. Policy of the Ministry of Defence of Ukraine on ensuring the quality of professional military education, approved by the decision of the Minister of Defence of Ukraine dated 16 June 2025 No. 6521/y/10-2024.

19. Order of the Ministry of Defence of Ukraine dated 20 June 2024 No. 405/nm "On the organisation of training for officers, sergeants and senior sergeants in higher military educational institutions, military training units of higher education institutions and institutions of pre-higher military education".

20. Regulations on the System for Analysing the Professional Performance of Graduates of Professional Pre-Higher Military Education Institutions, Higher Military Educational Institutions and Military Training Units of Higher Education Institutions, approved by Order of the General Staff of the Armed Forces of Ukraine No. 215 of 7 September 2023.

21. Doctrine on the Study and Implementation of Experience in the Armed Forces of Ukraine, approved by the Chief of the General Staff of the Armed Forces of Ukraine on 30 June 2020 (ref. No. 1928/NVGS dated 3 July 2020).

22. Instructions on the organisation of the study and implementation of experience in educational institutions, training units (centres) of the Armed Forces of Ukraine, approved by order of the Commander-in-Chief of the Armed Forces of Ukraine dated 19.02.2025 No. 85.

23. Standards and recommendations for quality assurance in the European Higher Education Area (ESG), 2005.

24. Joint Directive of NATO Strategic Commands "Education and Individual Training (E&ITD) 075-007", 2025.

25. Recommendations of the National Agency for Higher Education Quality Assurance on the implementation of an internal quality assurance system, approved by the decision of the NAQAA on 26 June 2019 (Minutes No. 6).

26. Statute of the Yaroslav Mudryi National Law University (new edition), agreed by the conference of the University's labour collective on 6 March 2024, minutes No. 2, approved by order of the Ministry of Education and Science of Ukraine dated 19 June 2024 No. 882.

27. Regulations on the Faculty of the Yaroslav Mudryi National Law University, approved by the Academic Council of the Yaroslav Mudryi National Law University, minutes No. 12 dated 21 June 2022, enacted by order of the Rector of Yaroslav Mudryi National Law University No. 125 dated 21 June 2022.

28. Regulations on the Military Law Institute of the Yaroslav Mudryi National Law University, approved by Order of the Ministry of Education and Science of Ukraine and the Ministry of Defence of Ukraine dated 22 April 2020 No. 540/132.

29. Regulations on the organisation of the educational process at the Military Law Institute of the Yaroslav Mudryi National Law University, approved by the Academic Council of the Military Law Institute of the Yaroslav Mudryi National Law University (Minutes No. 2 dated 5 September 2024), enacted by Order of the Head of the Military Law Institute of the Yaroslav Mudryi National Law University No. 203 dated 5 September 2024.

30. Regulations on the system of quality assurance of educational activities and the quality of higher education (internal quality assurance system) of the Yaroslav Mudryi National Law University, approved by the Academic Council of the Yaroslav Mudryi National Law University, minutes No. 8 dated 27 May 2020, enacted by order of the Rector of the Yaroslav Mudryi National Law University dated 2 June 2020 No. 96.

31. Regulations on the internal quality assurance system for educational activities and the quality of military education at the Military Law Institute of the Yaroslav Mudryi National Law University, approved by the Academic Council of the Military Law Institute of the Yaroslav Mudryi National Law University (Minutes No. 1 dated 31 August 2024), enacted by Order of the Head of the Military Law Institute of the Yaroslav Mudryi National Law University dated 31 August 2024 No. 188.

32. Regulations on the Department for Quality Assurance in Educational Activities and Higher Education at the Military Law Institute of the Yaroslav Mudryi National Law University, approved by order of the Head of the Military Law Institute of the Yaroslav Mudryi National Law University No. 224 dated 3 October 2024.

33. Regulations on the rating assessment of the activities of scientific and pedagogical workers of the Military Law Institute of the Yaroslav Mudryi National Law University, approved by the Academic Council of the Military Law Institute of the Yaroslav Mudryi National Law University (Minutes No. 6 dated 25 December 2024), enacted by Order of the Head of the Military Law Institute of the National Law University No. 312 dated 25 December 2024.

34. Regulations on the professional development of scientific and teaching staff of the Military Law Institute of the Yaroslav Mudryi National Law University, approved by the Academic Council of the Military Law Institute of the Yaroslav Mudryi National Law University (Minutes No. 3 dated 14 November 2023), enacted by Order of the Head of the Military Law Institute of the National Law University No. 171 dated 16 November 2023.

35. Regulations on Academic Integrity at the Military Law Institute of the Yaroslav Mudryi National Law University, approved by the Academic Council of the Military Law Institute of the Yaroslav Mudryi National Law University (Minutes No. 3 dated 9 October 2024), enacted by Order of the Head of the Military Law Institute of the National Law University No. 230 dated 9 October 2024.

36. Regulations on the Academic Integrity Commission of the Yaroslav Mudryi National Law University, approved by the decision of the Academic Council of the Yaroslav Mudryi National Law University (Minutes No. 5 of 23.12.2021), enacted by Order of the Rector of the Yaroslav Mudryi National Law University No. 353 dated 24 December 2021

37. Regulations on the questioning (surveying) of participants in the educational process of the Military Law Institute of the Yaroslav Mudryi National Law University, approved by the Academic Council of the Military Law Institute of the Yaroslav Mudryi National Law University (Minutes No. 7 dated 30 December 2024), enacted by Order of the Head of the Military Law Institute of the Yaroslav Mudryi National Law University No. 323 dated 30 December 2024.

**Organisational matrix of the quality assurance system
for educational activities and higher education (RACI)
of the Military Law Institute Yaroslav Mudryi National Law University**

**Role and functional responsibilities of departments (officials)
within the organisational matrix for quality assurance**

Functions	HI	AC	DQAE HE	TD	D	S	Product
1. Formulation of strategies, policies, procedures and practices for academic quality assurance in higher education at the MLI NLU	A	A	R	C	C	I	Policy for ensuring the quality of educational activities and higher education at the MLI NLU
2. Ensuring compliance with academic integrity by scientific and pedagogical staff of the MLI NLU and higher education seekers, in particular ensuring the functioning of a system for preventing and detecting academic plagiarism	A	C	C	I	R/I	R/I	Regulations on academic integrity; Commission on Academic Integrity and Ethics report on the verification of works for plagiarism
3. Monitoring the implementation of training experience and the joint use of forces and resources of the defence forces, as well as standards and procedures adopted in NATO member states in the educational process	A	C/A	C	C	R	I	Order of the Head of MLI NLU "On the organisation of the study and implementation of experience in the educational process of the Military Law Institute for the academic year and the distribution of powers"
4. Organisation and implementation of monitoring, periodic review of educational and professional programmes, teaching and methodological complexes	A	A	C/I	R	R	I	Updating educational and professional programmes, teaching and methodological complexes
5. Conducting annual evaluations of scientific and teaching staff at the MLI NLU	A	A	R	C	R		Ranking list of scientific and pedagogical staff of the department
6. Conducting annual assessments of higher education applicants	A	A	C/I	R	R	I	Ranking list of applicants for education
7. Professional development of scientific and teaching staff at the MLI NLU	A	A	C	R	R		Certificates of professional development
8. Organisation of monitoring studies based on the results of surveys of participants in the educational process	A	A	R	C	C/I	I	Monitoring study report based on survey results

Abbreviations:

HI – Head of the Institute;

AC – Academic Council;

DQAE HE – Department for Quality Assurance in Educational Activities and Higher Education.;

TD – training department;

D – departments;

S – students.

Key performance indicators (KPIs) for quality assurance in educational activities (implementation of the Quality Assurance Policy) of the Military Law Institute Yaroslav Mudryi National Law University

No	Indicator	Target value	Frequency of measurement
1	Level of satisfaction of students with the quality of the educational process (questionnaire)	≥ 85	Annually
2	Level of satisfaction of employers (stakeholders) with the quality of graduate training	$\geq 80\%$	Annually
3.	Percentage of academic and teaching staff who have undergone professional development	$\geq 30\%$	Annually
4.	Implementation of the plan of main activities of the MLI NLU	$\geq 70\%$	Annually
5.	Academic integrity indicator	100	Annually
6.	Average percentage of students who pass the final assessment	$\geq 80\%$	Every year
7.	Percentage of academic disciplines in which interactive teaching methods have been implemented	$\geq 80\%$	Every year
8.	Participation of MLI NLU personnel in NATO DEEP Programme events (courses, training sessions, seminars)	At least 3 events/year	Annually

SOP 1. Updating educational programmes

No.	Action	Document	Responsible	Assessment
1.	Initiation of amendments changes	Explanatory note	Head of department / course director	Not assessed
2	Formulation of draft amendments to the educational programme	Draft amendments to the educational programme	Head of department / course director / senior assistant to the head of the academic department	Self-assessment: 1. Developed. 2. Not developed.
3	Consideration of proposals for changes at the Institute level	Draft amendments to the educational programme	Head of department / Head of the Department for Quality Assurance in Education and Higher Education	Assessment on a scale: 1. Recommended for amendment. 2. Not recommended for amendment.
4	Development and approval of a new version of the educational programme	New version of the educational programme	Head of the Department of Quality Assurance in Education and Higher Education / Academic Council of the Institute	Assessment on a scale: 1. Developed, approved. 2. Developed, not approved.
5	Publication of the new version of the educational programme	New edition of the educational programme	Course director / senior assistant to the head of the academic department	Assessment on a scale: 1. Posted. 2. Not posted.

SOP 2. Management of the educational programme. Activities of the guarantor of educational programmes.

No No	Action	Features	Responsible for action	Assessment
1.	Formation of a project (working) group	Formed by the person who initiated the development of a new educational programme, the project (working) group may include scientific and pedagogical workers, training stakeholders. The activities of the project (working) group shall cease after the draft programme has been approved/rejected.	Head of the project (working) group	Not assessed
2.	Appointment Director of the educational programme course	Appointed by order of the head of the Institute upon the recommendation of the person who initiated the development of the new educational programme. The qualification requirements for the director of the educational programme are determined by the Licensing Conditions for the Conduct of Educational Activities by Higher Education Institutions.	Head of structural unit	Appointed. Not appointed.
3.	Change of course director for educational programme	Carried out: 1) subject to his dismissal from the Institute's full-time scientific and teaching staff; 2) on other grounds. In all cases, a reasoned submission shall be considered by the deputy head of the Institute for educational and scientific work	Head of the structural unit	Appointed. Not appointed.
4	Responsibility for ensuring the educational programme	Responsibility for the high professional level of scientific and academic staff involved in providing educational programmes, the availability of necessary information resources, specialised premises, assessment of students' learning outcomes, and the compliance of assessment procedures with the level of qualification and specialisation rests with the departments of the Institute involved.	The course director, heads departments	Does not meet Requirements. Partially meets requirements; Fully meets requirements.

SOP 3. Matrix for selecting active teaching methods in the educational process

Type of learning	Key words	Teaching methods
Psychomotor/acquisition of new material	Analysis, understanding, interest	➤ Demonstration and performance ➤ Interactive lecture. ➤ Panel discussion. ➤ Peer learning ➤ Brainstorming, ➤ Case study method
Cognitive / consolidation and deepening of knowledge	Application, systematisation, critical thinking, independence	➤ Problem-based learning (small groups – working in syndicates). ➤ Role-playing. ➤ Simulation (including the "task basket" exercise, complex game).
Psychomotor/development of practical skills	Activities, simulation, cooperation, problem solving	➤ Training sessions. ➤ Behaviour modelling. ➤ Case study method. ➤ Military-special game. ➤ Facilitated discussion. ➤ Work in small groups.
Cognitive / control and assessment	Reflection, self-assessment, demonstration of knowledge, feedback	➤ Peer assessment. ➤ Case study method. ➤ Demonstration and performance. ➤ Independent learning. ➤ Consultation.

SOP 4. Education and training quality management system

No No	Elements of the education and training quality management system	Form of implementation
1	Quality management	
1.	Quality planning	Defining the mission, strategic goals, quality standards, educational programmes and resources.
1.2.	Quality management, annual review	Annual report
1.3.	Analysis of key training indicators	Monitoring and review of key training indicators
1.4.	Engagement of internal and external stakeholders	Stakeholder engagement plan
1.5.	Professional development of scientific and teaching staff and personnel	Advanced training for scientific and teaching staff and personnel
1.6.	Public information and communications	VYU, NEIK website
2.	Quality assurance	
2.	Creating the necessary conditions to achieve the planned quality	Regulations on the internal quality assurance system
2.	Analysis of the effectiveness of training	Monitoring and accounting
2.3.	Determining the direction of education and training	Review of educational programmes
2.4.	Selection of scientific and teaching staff	Assignment of scientific and pedagogical staff
2.5.	Information system	VYU website, NEIK database
2.	Internal assessment of processes	Monitoring and accounting
3	Quality control	
3.	Assessment of student learning	Collection and analysis
3.2.	Feedback from interested parties	Feedback accounting
3.3.	Monitoring of training	Monitoring and recording
3.4.	Course correction after completion	Development and implementation of corrective and preventive actions based on monitoring results
4.	Inspection (verification)	
4.1.	Self-assessment	Critical analysis and accounting
4.	Monitoring the work of scientific and teaching staff	Collection, processing, analysis and evaluation of information on the activities of scientific and pedagogical workers and accounting
4.3.	Inspection of educational and material resources	Assessment of the condition, compliance, adequacy and effectiveness of the use of material and technical resources

Education and Training Quality Management Staff of the Military Law Institute