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Appendix 1 to the Regulations

TEMPLATE OF THE APPLICATION FORM

(available at the following link: <https://forms.office.com/e/amWGdnxizJ>)

for funding mobility from NAWA resources as part of the PROM Project – Short-Term Academic Exchange at the University of Lodz

I. CANDIDATE DETAILS

Full name	
Residential address	
Contact phone number	
Email address	
Date and time of application submission	
Participant's status in the Project	<input type="checkbox"/> Doctoral student at the University of Lodz <input type="checkbox"/> University teacher at the University of Lodz <input type="checkbox"/> Non-academic staff at the University of Lodz <input type="checkbox"/> Doctoral student at a foreign higher education institution <input type="checkbox"/> University teacher/researcher at a foreign higher education institution <input type="checkbox"/> Non-academic staff/researcher at a foreign higher education institution
Professional title/Academic degree/Scientific title	<input type="checkbox"/> Master of Arts/Master of Science <input type="checkbox"/> Doctor <input type="checkbox"/> Doctor of Letters/Doctor of Science <input type="checkbox"/> Professor <input type="checkbox"/> Other:.....
Name: Higher Education Institution/Doctoral School/Unit/Faculty/Department	
Scientific discipline <i>(not applicable to staff members who are not university teachers)</i>	
Year of study <i>(for Doctoral students+ only)</i>	
Have you ever benefited from mobility funding under the PROM programme?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Planned actual costs* <i>(Please specify the type of cost and the amount in PLN)</i>	



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* This applies to conference fees and fees for participation in short forms of education, such as courses, training sessions, or workshops.

II. MOBILITY INFORMATION

A. To be filled in by the candidate applying for the Project	
Destination country	
Destination city	
Departure date (dd/mm/yyyy)	
Return date (dd/mm/yyyy)	
Total number of mobility days (including 2 travel days)	
B. To be completed by the Project Office	
Amount of financial assistance for travel costs	
Amount of financial assistance for accommodation and meals during international mobility	
Amount of mobility scholarship granted	
Total flat-rate amount granted for international mobility	
Amount of actual costs granted	

III. TYPES OF ACTIVITIES TO BE UNDERTAKEN DURING MOBILITY

- Please select one or more activities that you plan to undertake as part of the planned mobility:
(for each selected activity, please provide: the name, start and end dates of the event, expected study effects, methods of verification (from the available catalogue), and actual costs of participation in the event in PLN – applicable to participation in conferences and short forms of education):
 - Active participation in an academic conference abroad (presentation, including participation in a poster session)
 - Acquisition of materials for a doctoral dissertation/scientific article
 - Participation in a summer school
 - Performing measurements using unique equipment, including large research infrastructures unavailable (or difficult to access) in Poland
 - Participation in a short form of education: course workshop traineeship study visit training session
 - Performing an archive or library search
 - Conducting didactic classes
 - Participation in the preparation of an international grant application
 - Participation in other short forms of education aimed at enhancing competences.



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IV. STUDY EFFECTS

1. Please select at least one study effect in each of the following categories: knowledge, skills, and social competences that you aim to achieve through the selected activity. Each selected study effect must be agreed upon with the doctoral student's supervisor/superior/supervisor at the University of Lodz.

1) Knowledge:

- W1 – Knows and correctly formulates research hypotheses
- W2 – Knows selected general and specific topics of global achievements in the relevant discipline
- W3 – Knows the main development trends in the relevant discipline
- W4 – Knows the principles of commercialising research results and knowledge transfer
- W5 – Knows techniques for presenting research results and/or research projects
- W6 – Knows effective methods for reaching the audience of academic-related activities
- W7 – Knows teaching techniques and materials used abroad
- W8 – Knows vocabulary, grammar, and verbal interaction specific to the academic context in a foreign language
- W9 – Other

2) Skills:

- U1 – Can present gathered research material
- U2 – Can conduct scientific discussions
- U3 – Can perform data analyses correctly
- U4 – Can use specialised foreign language terminology in specific scientific disciplines
- U5 – Can disseminate research results
- U6 – Can conduct didactic classes in an international setting and/or in a foreign language
- U7 – Can read, comprehend, and write texts in a specialised foreign language
- U8 – Other

3) Social Competences:

- K1 – Is ready to collaborate with scientists from foreign institutions
- K2 – Is ready to improve communication competences, including participating in international discussions, and exchanging knowledge and information on scientific activities
- K3 – Is ready to enhance personal competences
- K4 – Is ready to refine their research skills
- K5 – Is ready to understand diverse perspectives on the subject of didactic classes
- K6 – Is ready to conduct classes with individuals from an international educational system
- K7 – Displays a positive attitude towards linguistic diversity and intercultural communication
- K8 – Other

2. For the selected study effects in the areas of knowledge, skills, and social competences, please choose and justify the method by which the achievement of the planned study effects will be verified. The method of verification must be agreed upon in advance with the doctoral student's supervisor/superior/supervisor at the University of Lodz.

Method of verification for study effects in:



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1) Knowledge:

- Written response to open-ended questions
- Written response to short structured questions
- Report
- Description
- Conversation/interview
- Ex-ante and ex-post survey
- Presentation
- Poster
- Other:

2) Skills:

- Case study analysis
- Inquiry-based learning (identification of a research problem of interest to the Participant and preparation of a project to solve it)
- Database creation
- Competence portfolios
- Other:

3) Social competences:

- Observation and self-assessment of collaboration with researchers (using a standardised form)
- Teaching scenarios, and observation of classes based on the scenarios)
- Surveys
- Other:

V. DESCRIPTION OF PLANNED ACTIVITIES AND EXPECTED OUTCOMES OF PROJECT PARTICIPATION
(max. 30 points)

<p>1. CHARACTERISTICS OF PLANNED ACTIVITIES:</p> <ul style="list-style-type: none"> • Purpose and description of the planned mobility • Justification for choosing the planned mobility • Presentation of the mobility schedule 	<p>max. 20 points</p>
<p>2. IMPACT OF MOBILITY ON FURTHER ACADEMIC/PROFESSIONAL CAREER DEVELOPMENT:</p>	<p>max. 10 points</p>



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VI. REQUIRED ATTACHMENTS TO THE APPLICATION AND DECLARATIONS:

1. Approval from the foreign scientific unit (e.g., letter, email, or certificate) for the activity specified in the application (applies to outgoing participants from the University of Lodz).
2. A scanned statement of intent to participate in the Project (Appendix No 2 to the Regulations) signed by the individual invited to the University of Lodz (applies to incoming participants to the University of Lodz).
3. **I declare that:**
 - I hold the status of doctoral student at the University of Lodz/higher education institution¹ and am not on a break in studies nor have my studies been suspended;
 - I meet the criteria of the Project's target group;
 - I have read and accept the Project Regulations and its Appendices;
 - The planned study effects, methods of verification, and mobility schedule have been agreed upon with my supervisor/superior/supervisor at the University of Lodz²;
 - All the above information is true and accurate.

¹ Please delete as appropriate.

² As above.